

## TEAM REGISTRATION INSTRUCTIONS

Lucky Kidney Run™, a part of Knox Shamrock Fest™,  
presented by Fresenius Kidney Care

1. Go to <https://runsignup.com/Race/TN/Knoxville/LuckyKidneyRun>
2. On the top menu bar, click **“Sign Up.”** (If using a cellular device to register online, click the three green horizontal bars on the top left side of the screen. This is the menu button. Choose **“Sign Up”** from the popup list.)
3. Click **“Join a Corporate Team”** in response to the pop-up question.
4. Find your team and click **“Join”** on the right.
5. **Enter the information for Registrant #1. Sign in to autofill the registration form, or create an account** during registration. *It is best to create an account if you do not have one.*
6. Select Your Event, **“6K Timed Run”**, **“2K Walk or 6K Walk,”** (untimed) or **“Snooze Button.”**
7. **Click “Add Another Registrant”** if applicable.
8. Click **“No”** to the question, “Would you like to join or create a Team Type?” *You are already joining your corporate team.* Click **“Continue.”**
9. Read waiver and check **“Waiver Agreement for Your Name”** box. Click **“Continue.”**
10. **Enter your corporate team code.** Select **“employee”** or **“non-employee.”** Click **“Continue.”**
11. **Answer the questions: Shirt Size, Emergency Contact Name & Phone, “Yes” or “No”** in response to the kidney disease question.  
**\*\*NOTE that YOUTH shirt sizes are available; however, children ages 0-12 do NOT receive a free shirt with registration as their registration fee is discounted or free. You may add on shirts later in the registration process.**
12. **Donation to ETKF: Please consider a donation to ETKF, especially if you’re receiving a discounted or free registration. Any amount makes a meaningful impact** for our programs and fulfilling our local mission, and are greatly appreciated!
13. **Purchase any additional items** on this page. If you would like extra shirts, this is where to purchase them. **You MUST ADD A SHIRT for any children ages 12 and under, as they do not receive a shirt with their discounted/free registration. You may purchase as many extra shirts as you’d like. All “adult” registrations (ages 13+) include a shirt.** Click **“Continue.”**
14. Result Notifications. Complete this page *if* you would like results texted or emailed to you.
15. Review Your Registration Information & Make Sure Your Team Name is Listed. Enter your **COUPON CODE** in the box under the “Registration Cart” section, *if applicable.* Your employer will provide you with the appropriate code, *if applicable.* Click **“Apply.”**
16. Consider a \$10 donation if you didn’t donate on the previous page. Click either **“Complete Registration”** or **“Back”** to edit.
17. **Access your account any time** on [RunSignUp.com](https://RunSignUp.com)
  - a. send emails/social media links to friends and family to reach your team’s fundraising goal.
  - b. Details for packet pickup, parking, etc. are on the race page as well as in the confirmation email sent to you after payment
18. Tag us on social media using: @ETKidney, #KnoxShamrockFest, #LuckyKidneyRun
19. **\*For those ages 21 & up, bring your photo ID! Credit cards & cash accepted. [Volunteers Always Needed.](#)**